

Tarn Landing Condominium Association Unit

Remodel Request

The Tarn Landing Board has established this process for condominium improvements or modifications in order to maintain the appearance and value of the property. Please complete this form and send the required documents via one of the following: DebBorel@msn.com, mail to Deb Borel, c/o Summit Resort Group, PO Box 2590, Dillon, CO 80435 or drop off at the office located at 350 Lake Dillon Drive in Dillon. The Board will review the request and respond. These documents will be kept on file with Summit Resort Group (SRG).

<u>Applicant Information</u>
Name of Applicant:
Unit #:
Email:
Mailing Address:
Phone Number:
1. <u>Description of Proposed Project</u>
2. <u>Proposed Modification Inside the Unit</u>
<ul style="list-style-type: none"> • If available, provide a drawing or plan of the proposed modification • Provide a list of materials • Provide a copy of the building permit for the proposed modification, if applicable • If building utilities will be affected, contact the SRG • Since utilities are shared, some modifications will require a site visit by a Board member or SRG • Provide a waste disposal plan • Provide a copy of the contractor's liability insurance with Tarn Landing HOA listed as additional insured. No "hold harmless" clause in the contract is permitted so as to protect against possible building damage

3. Proposed Modification Outside the Unit

- Provide a drawing or plan of the proposed modification
- Provide a picture of the existing fixture and the proposed modified fixture
- If applicable, provide the technical specs of the proposed modification. If it utilizes shared utilities, it must be rated as energy efficient
- Provide a list of materials
- Provide a copy of the building permit for proposed modification, if applicable
- If building utilities will be affected, contact the SRG
- Since utilities are shared, some modifications will require a site visit by the Board or SRG
- Provide a copy of the contractor's liability insurance with Tarn Landing HOA listed as additional insured. No "hold harmless" clause in the contract is permitted so as to protect against possible building damage

4. Financial Responsibility

Applicant agrees to be financially responsible for any damage that occurs to Tarn Landing common areas and agrees to reimburse Tarn Landing for any costs incurred as a result of applicant's changes/modifications.

5. Additional Information

The Tarn Landing HOA Board or SRG may request additional information from applicant before acting on this request.

Applicant Signature

Date

Print Name