ARCHITECTRURAL REVIEW COMMITTEE

WILLOWBROOK MEADOWS

ARCHITECTURAL REVIEW

FORM FOR IMPROVED PARKING REPLACEMENT/ ADDITION

This form must be read, completed and submitted to the Willowbrook Meadows Architectural Review Committee (ARC) prior to completion of any Improved Parking Replacement or Improved Parking Addition Project at Willowbrook.

Willowbrook Meadows Subdivision requires written approval of all Improved Parking Replacement and/ or Improved Parking Addition projects. All Town of Silverthorne and Summit County codes and requirements must also be met.

The approval process is designed to protect your property values and those of others in the subdivision by assuring harmonious architectural style including the site and other dwellings already constructed or to be constructed in the future.

Important: **It is necessary to consult the Architectural Review committee in the conceptual stage of your planning to review these criteria and others which are important to the integrity of the project. This step can save you time and money in the event the Committee may not approve completed plans upon application.**

The ARC shall have a maximum of thirty (30) days to review said plans. If plans are not accepted or rejected within thirty (30) days from the submittal of the completed plans, the plans shall be considered approved. Plans received by any Friday will have every effort made to have approval process completed by the second-following Monday (approximately 10 days). Any approval granted is valid for 1 calendar year. It must be noted by the applicant that the Architectural Review Committee is comprised of volunteers of the community. The Committee must find a convenient and suitable time to meet based on varied scheduled, and strives to expedite applications for approval as quickly as possible.

Please return the completed application too Kevin Lovett with Summit Resort Group Property Management in three (3) sets. Upon approval, the ARC will sign three (3) copies, keeping one for ARC files and returning one to you for your records.

Please submit the completed form to:

Summit Resort Group Property Management
Attn: Deb Borel
PO Box 2590
Dillon, CO 80435

Or By Fax too: 970-468-2556 Or By email too: DebBorel@msn.com

GENERAL INFORMATION

OWNER'S NAME _____

STREET
ADDRESS_____

MAILING ADDRESS _____

TELEPHONE: (Office)_____ (Home)_____

STARTING DATE_____ESTIMATED COMPLETION DATE_____

IMPROVED PARKING REPLACEMENT/ IMPROVED PARKING ADDITION

Please provide location of the improved parking replacement / addition, size, layout and material. Please also provide a "map" showing location of the improved parking area.

Description of Improved Parking Replacement/ Addition Project:

_____

_____

_____

Products Proposed to be Installed and where (include materials and colors):

_____

_____

_____

Additional Comments, notes:

_____

_____

_____ This submission complies with the terms and conditions of any party wall agreements.

ACKNOWLEDGEMENT

The undersigned acknowledges that he/she has been advised:
a. That temporary buildings and construction trailers are permitted on the building site. Campers, travel trailers, mobile homes or other temporary quarters intended for living purposes are not permitted.
b. That it is the responsibility of the Owner to provide a closed container and remove all construction waste materials and trash from the building site.
c. All adjoining lots, open space, and easements must be restored to their natural state. If damaged in any way, and property corner survey pins shall be replaced if removed or destroyed.
d. Escrowing of funds will be required on paving or landscaping which has not been completed or cannot be completed due to weather constraints.
e. Applicant hereby understands that all criteria aforementioned must be complied with and agreed upon by the ARC through proper methods. After reasonable notification, applicant will be required to correct any items not in compliance with ARC guidelines. If said items are not corrected within a reasonable time by Applicant, the ARC will turn the matter over to Association attorneys, and Applicant will then be responsible for any and all legal fees until the matter is concluded and an agreement is made.
f. All contractors and sub contractors used must be licensed and insured.

Applicant's Signature_____
Date_____

ARC APPROVAL

Date received by ARC _____
*Date approved or denied*_____
Approved by: _____
_____
_____
Other comments:

If not approved, recommended changes: