

Dillon Pines Unit Remodel Request

The Dillon Pines Board has established this process for condo improvements in order to insure the complex's long term value and quality. Please fill out the attached form and send it via email with the required documentation to DebBorel@msn.com. The Board will review the request and respond within 30 days. These documents will be kept on file with Summit Resort Group (SRG)

<u>Unit Information</u>	
Name:	
Email:	
Unit #:	
Mailing Address:	
Phone Number:	
<u>Inside Unit Modification</u>	
<ol style="list-style-type: none">1. If it is available, provide a drawing of the requested upgrade2. Provide a materials list3. Provide a copy of the building permit4. If building utilities will be effected contact the SRG.5. Since we have joint utilities, some modification will require a site visit.6. Waste Disposal plan.7. A copy of the contractor's liability insurance must be provided with Dillon Pines HOA listed as additionally insured. No "hold harmless" clause in the contract is permitted (to protect against possible building damage).	
<u>Outside Unit Modification (when allowed)</u>	
<ol style="list-style-type: none">1. Provide a picture of the existing fixture and the modified picture2. If applicable, provide the technical specs of the new unit. If it utilizes shared utilities it will need to be rated as Energy Efficient3. Provide a copy of the building permit4. If building utilities will be effected contact the SRG.5. Since we have joint utilities, some modification will require a site visit.6. A copy of the contractor's liability insurance must be provided with Dillon Pines HOA listed as additionally insured. No "hold harmless" clause in the contract is permitted (to protect against possible building damage).	